

LINCOLN PUBLIC
LIBRARY

Bedford Road,
Lincoln, Massachusetts

ARCHIVES/
SPECIAL COLLECTIONS

Lincoln Public Library
Records

2003.034

Processed by William F. Carroll, CA
July 2003

TABLE OF CONTENTS

Series	Subseries	Page	Box
	Collection Information	3	
	Historical/Biographical Notes	4	
	Scope and Content	4	
	Series Description	5	
1	Social Libraries	6	1, BV
2	Public Library to 1884	7	1
3	Library Building	9	1, 2
4	Histories	13	2
5	Records, 19th Century	15	2, BV
6	Administrative Records	16	3, BV
7	Financial Records	18	3, 4, 5
8	1958 Addition	21	5, 6
9	1987 Addition	22	6-8
10	Gifts, Bequests, etc.	26	9
11	Anniversary and Other Celebrations	27	9, 10, 11, BV
12	Photographs	29	10
13	Clippings	32	10
14	Historical Room and Archives	33	10, 12
15	Miscellaneous	34	12

Collection Information

Abstract : Records of the Lincoln Public Library includes Trustee's minutes, Treasurer's accounts and reports, early accession records, photographs, records relating to building and additions and related subjects, and other library-related documents.

Finding Aid : Finding Aid in print form is available in the Repository

Preferred Citation : Archives/Special Collections of the Lincoln Public Library, Lincoln, Massachusetts.

Provenance : Lincoln Public Library, 19th century -- ongoing.

Note: Although half of the Library Trustees are self-perpetuating, library records are a part of the municipal records of the Town of Lincoln.

Note: Under Massachusetts statutes, municipal documents are property of the municipality and under the control of the municipal clerk or other official. Records are subject to Records Retention schedules, established by the Office of the State Secretary, and may not be destroyed or otherwise disposed of without permission of the State Secretary's Office.

See Also: Lincoln Buildings Collection, 2002.001.

MARC Access: Collection is catalogued in MARC under the following subject headings (lcs, aat, gmgpc, etc.)

Lincoln (Mass. : Town) -- History.
Lincoln (Mass. : Town) -- Politics and government.
Lincoln (Mass. : Town) -- Buildings, structures, etc.
Public libraries -- Massachusetts -- Lincoln (Town).
Library buildings -- Massachusetts -- Lincoln (Town) -- Design and construction.
Libraries and community.
Private libraries -- Massachusetts -- Lincoln (Town).
Subscription libraries -- Massachusetts -- Lincoln (Town)
Public records -- Massachusetts -- Lincoln (Town).
Historic buildings -- Massachusetts -- Lincoln (Town).
Architecture -- Massachusetts -- Lincoln (Town).
Local government records -- Massachusetts -- Lincoln. aat
Minutes -- Massachusetts -- Lincoln (Town). aat
Photograph collections -- Massachusetts -- Lincoln (Town). lcs

Historical/Biographical Notes

The first library in Lincoln was a social library for members only established in 1798 and lasting until 1812. A second social library was established in 1821 and was dissolved in January 1840. The third social library was established in January 1840 by many of the proprietors of the second social library with others, and was dissolved in 1871 after the establishment of the public library. The free public library was established in 1870 with the donation of her personal library to the Town of Lincoln by Eliza Roach Farrar, widow of Prof. John Farrar. A room in lower Town Hall, formerly the High School classroom, became the first public library. A committee was formed by the town to oversee the library, the forerunners of the Library Trustees. Collections from the district school libraries were added to the public library collections, as well as the collections of the Third Social Library and the Agricultural Library. Retired Boston businessman and Lincoln native, George Grosvenor Tarbell, donated the present library building upon its completion in 1884. Tarbell also reached an agreement with the Town that library governance would be vested in a five member Board of Trustees comprising three self-perpetuating trustees, the Chairman of the Board of Selectmen, and the Chairman of the School Committee. Today there are six Trustees, three self-perpetuating, one appointed by the Selectmen, one by the School Committee, and one elected. In 1958-1959 a single-story addition was built to alleviate overcrowding. In 1987 this addition was removed to make way for the present new part of the building which opened in 1990.

Scope and Content

The collection comprises ledgers with records of the first, second, and third social libraries, and some documents relating to the social libraries (1798-1871); also included are early records of the Public Library including catalogs and financial records, documentation relating to construction of the 1884 library building with photographs, and early accession, borrowers, and trustees records; also includes administrative and financial records, 20th century; records relating to 1958 and 1987 additions; records relating to gifts, bequests, memorials; photographs and clippings; materials relating to library anniversaries, and miscellaneous records and ephemera.

The collection is arranged topically.

Series Descriptions

Series 1: Social Libraries, 1798-1871. (8 items)

Series 2: Public Library to 1884, 1871-1883. (17 folders)

Series 3: Library Building, 1884-1984. (73 items)

Series 4: Histories, 1957-1984. (12 items)

Series 5: Records, 19th Century, 1875-1957. (15 items)

Series 6: Administrative Records, 1884-2000. (19 folders)

Series 7: Financial Records, 1913-1983. (33 folders)

Series 8: 1958 Addition, 1956-1958. (8 folders, 1 OVS boxes)

Series 9: 1987 Addition, 1987-1989. (49 folders, 3 OVS boxes)

Series 10: Gifts, Bequests, etc., 1884-1959. (7 folders)

Series 11: Anniversary and Other Celebrations, 1934-1984. (18 folders, 1 Box, BV)

Series 12: Photographs, ca. 1870-ca. 1980. (199 items)

Series 13: Clippings, 1930s-1980s. (7 folders)

Series 14: Historical Room and Archives, 1960s-1980s. (6 folders)

Series 15: Miscellaneous, 1930s-1980s. (9 folders)

Town of Lincoln
Public Library Records
2003.034
Series 1, Social Libraries

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
BV		2003.034.1.1	Constitution, By-Laws, and minutes of meetings of the Proprietors of the [first] Social Library in the Town of Lincoln, 1798-1812 : ledger, manuscript, not paginated / 1798-1812.
BV		2003.034.1.2	Constitution, By-Laws, and minutes of meetings of the Proprietors of the [second] Social Library in the Town of Lincoln, 1824-1840 : ledger, manuscript, not paginated. Includes Constitution and By-Laws and minutes (1840-1847) of meetings of the [third] Social Library in the Town of Lincoln, established by several proprietors of the [second] Social Library and others, under the Revised Statutes of the Commonwealth of Massachusetts, Chapter 41.
1	1	2003.034.1.3	Constitution of [third] Social Library in the Town of Lincoln : manuscript / [January 1840] (encapsulated)
1	1	2003.034.1.4	Assessments list for members of [third] Social Library in the Town of Lincoln : manuscript / January 4, 1847.
1	1	2003.034.1.5	Committee report on finances of [third] Social Library : manuscript / 1841.
1	1	2003.034.1.6-.7	Notices of meetings of the Proprietors of the [third] Social Library : manuscript / 1845 and 1846. (2 items)
1	1	2003.034.1.8	Report of sale of books by Social Library, with lists of items, amount received, purchaser : manuscript / January 22, 1840.

Town of Lincoln
Public Library Records
2003.034
Series 2, Public Library to 1884

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
1	2	2003.034.2.1	Original draft of resolution passed by Town Meeting, March 1871, appointing a committee to oversee the library : manuscript, pencil / 1871.
1	2	2003.034.2.2	Copy of original draft : manuscript / 1871.
1	2	2003.034.2.3-.4	Minutes of meetings of library committee : manuscript / March 16, nd and May 3, nd. (2 items)
1	2	2003.034.2.5	List of committee members appointed in 1878, 1879, 1880, with votes taken by the committee concerning exterior lighting : manuscript / April 13, 1881.
1	2	2003.034.2.6	List of committee members appointed between 1879 and 1883 : manuscript / nd.
1	3	2003.034.2.7	Bills and receipts, 1871-1872.
1	4	2003.034.2.8	Bills and receipts, 1873.
1	5	2003.034.2.9	Bills and receipts, 1874.
1	6	2003.034.2.10	Bills and receipts, 1875.
1	7	2003.034.2.11	Bills and receipts, 1876.
1	8	2003.034.2.12	Bills and receipts, 1877.
1	9	2003.034.2.13	Bills and receipts, 1878.
1	10	2003.034.2.14	Bills and receipts, 1879.
1	11	2003.034.2.15	Bills and receipts, 1880.

Series 2, continued

1	12	2003.034.2.16	Bills and receipts, 1881.
1	13	2003.034.2.17	Bills and receipts, 1882.
1	14	2003.034.2.18	Bills and receipts, 1883-1884.
1	15	2003.034.2.19	Account of receipts and expenditures of the Lincoln Public Library : manuscript notebook / 1871-1884.
1	15	2003.034.2.20	Lincoln Town Meeting records relating to Lincoln Public Library : manuscript notebook / 1871-1878.
1	16	2003.034.2.21	Catalogue of books belonging to the Lincoln Public Library : bound volume, manuscript supplement / October 1871. Also partial 1871 paper catalog.
1	17	2003.034.2.22	Library regulations and list of borrowers : ledger, manuscript / 1871.
1	18	2003.034.2.23	Catalogue of books belonging to the Lincoln Public Library, with accession numbers : ledger, manuscript / October 1871.

Town of Lincoln
Public Library Records
2003.034
Series 3, Library Building

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
1	19	2003.034.3.1	Bills and receipts relating to construction of Library building / nd. (1880s)
1	20	2003.034.3.2	Contracts, bills, and receipts relating to construction of Library building / June-September 1883.
1	21	2003.034.3.3	Bills and receipts relating to construction of Library building / October-December 1883.
1	22	2003.034.3.4	Bills and receipts relating to construction of Library building / January-March 1884.
1	23	2003.034.3.5	Bills and receipts relating to construction of Library building, including bill for tower clock / April-May 1884.
1	24	2003.034.3.6	Bills and receipts relating to construction of Library building / June 1884.
1	25	2003.034.3.7	Bills and receipts relating to construction of Library building / July-August 1884.
1	26	2003.034.3.8	Bills and receipts relating to construction of Library building / September 1884-January 1885.
1	27	2003.034.3.9	True copy from Town Clerk of Town Meeting vote to accept Library building and land from Mr. George G. Tarbell : manuscript, 3 p. / March 1884.
1	28	2003.034.3.10	Notes of John W. Farrar for dedication speech : manuscript / 1884.
1	28	2003.034.3.11	Lincoln's library, with Senator Hoar's oration at dedication of Library : clipping, aqp, 4 sheets / Boston Daily Advertiser, August 6, 1884.

Series 3, continued

1	29	2003.034.3.12	Dedication of the Lincoln Library, August 5, 1884 : flier. (5 copies, 1 annotated)
1	29	2003.034.3.13	Proceedings at the Dedication of the Lincoln Library, August 5, 1884 : 41 p., ill. / University Press, Cambridge, 1884.
2	30	2003.034.3.14	Photographic print of drawing in <i>American Architect & Building News</i> : 5 x 7 in. / May 15, 1884.
2	30	2003.034.3.15	Lincoln Library, north and west facades : albumen print, 5 x 7 in., mounted / ca. 1880s.
2	30	2003.034.3.16	Lincoln Library, entrance and tower : snapshot / 1934, donated by Mrs. J. S. Hill.
2	30	2003.034.3.17	Lincoln Library, north facade and entrance : photographic postcard / ca. 1920.
2	30	2003.037.3.18	Lincoln Library, west facade : albumen print, 3 x 4 in. on 4 x 5 in. mount / ca. 1880s.
2	30	2003.034.3.19	Lincoln Library, south and west facades : negative, 3 x 4 in. / nd.
2	31	2003.034.3.20	Lincoln Library, north and west facades : albumen print, 4 ½ x 7 ½ in., mounted / ca. 1880s.
2	31	2003.034.3.21	Lincoln Library, north and east facades : albumen print (wrinkled), 5 x 8 in. / ca. 1880s.
2	31	2003.034.3.22	Lincoln Library, north and west facades : albumen print (wrinkled), 5 x 8 in. / ca. 1880s.
2	31	2003.034.3.23-.24	Lincoln Library, north and east facades : albumen print (damaged), 5 x 8 in. / ca. 1880s. (2 items)
2	31	2003.034.3.25	Lincoln Library, west and south facades : albumen

print, mounted, 5 x 8 in. / ca. 1880s.

Series 3, continued

- | | | | |
|---|----|-------------------|--|
| 2 | 31 | 2003.034.3.26 | Lincoln Library, west facade (entrance) : 8 x 10 in. / Ruth Williams, Lincoln, ca. 1980s. (Photographed for, but not used in <i>Inheritance</i> , by M. M. Martin, 1987. |
| 2 | 31 | 2003.034.3.27-.34 | Set of photographic prints of library exterior showing all facades : copy prints, 5 x 8 in. / originally photographed by George Nelson, ca. 1880s; printed from glass plate negatives ca. 1980s. (8 items) |
| 2 | 32 | 2003.034.3.35-.42 | Set of photographic prints of library exterior showing all facades : snapshot, 4 x 5 in. / ca. 1930s. (8 items) |
| 2 | 32 | 2003.034.3.43-.44 | West facade of library, east facade of White Church, from Bedford Road : snapshot, 3 x 4 in. / ca. 1940s. (2 items) |
| | | 2003.034.3.45-.46 | Winter views of library : snapshot, 3 x 3 in. / 1948. (2 items) |
| | | 2003.034.3.47 | Library, south facade in winter : snapshot, 3 x 4 in., ca. 1948. |
| | | 2003.034.3.48 | Scaffolding for roof repairs to library : snapshot, 3 x 4 in. / ca. 1940s. |
| | | 2003.034.3.49 | Library west facade in winter from Bedford Road : snapshot, 4 x 6 in. / 1948. |
| 2 | 32 | 2003.034.3.50 | Library original entrance on west facade : 8 x 8 in. / Leslie Nator, 1979. |
| 2 | 32 | 2003.034.3.51 | Memorial in front of Lincoln Library : 8 x 10 in. / Ruth Williams, 1984. [Accessioned as 1984.31] |
| 2 | 32 | 2003.034.3.52-.53 | Library from south (Trapelo Road and northeast, showing 1959 addition) : 8 x 10 in. / Ruth Williams, 1970 and 1984. [Accessioned as 1984.31] |

Series 3, continued

- | | | | |
|---|----|-------------------|---|
| 3 | 33 | 2003.034.3.54-.55 | Library reading room : 5 x 8 in. silver gelatin print / ca. 1910s.
(2 items) |
| 3 | 33 | 2003.034.3.56-.57 | Library reading with Tarbell painting : 5 x 8 in. silver gelatin print, mounted / ca. 1910s.
(2 items) |
| 3 | 33 | 2003.034.3.58 | Library reading room, C. B. Chapin seated : 5 x 8 in. silver gelatin print, mounted / ca. 1910s. |
| 3 | 34 | 2003.034.3.59-.60 | Tarbell Room, Library : 8 x 10 in. / Jeff Weir, 1972.
(2 items) |
| 3 | 34 | 2003.034.3.60-61 | Tarbell Room, Tarbell Plaque : 8 x 10 in. / Ruth Williams, 1984. [Accessioned as 1984.31] |
| 3 | 34 | 2003.034.3.62-.65 | Interior views of Lincoln Library, including 1959 addition : 8 x 10 in. / Ruth Williams, 1984.
[Accessioned as 1984.31]
(4 items) |
| 3 | 35 | 2003.034.3.66-.73 | Interior views of Lincoln Library, including 1959 addition : 8 x 10 in. / Ruth Williams, 1984)
[Accessioned as 1984.31]
(8 items) |

Town of Lincoln
Public Library Records
2003.034
Series 4, Histories

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
2	36	2003.034.4.1	Report of a visit to the Lincoln Public Library : typescript (carbon copy), 6 p. / Massachusetts Division of Library Extension, February 25, 1957.
2	37	2003.034.4.2	The Lincoln Public Library (draft) : typescript (copy), 16 p. / League of Women Voters Library Study Committee, 1965. (annotated)
2	37	2003.034.4.3	The Lincoln Public Library : typescript (aqp), 13 p. / League of Women Voters Library Study Committee, 1965.
2	38	2003.034.4.4	Introduction - "so adorn our village", in part a draft copy of the introduction to <i>Lincoln Libraries, 1798-1984</i> : typescript, 21 p. / John C. MacLean and Margaret M. Martin, ca. 1984.
2	39	2003.034.4.5	Part I - Lincoln's Libraries, 1798-1984, Chapter 1, draft copy : typescript, 38 p. / John C. MacLean, ca. 1984.
2	40	2003.034.4.6	Chapter 2, The Lincoln Public Library, 1870-1984, draft copy : typescript, 56 p. / John C. MacLean, ca. 1984.
2	41	2003.034.4.7	"Eliza Rotch Farrar", [part II in <i>Lincoln Libraries, 1798-1984</i> , draft copy : typescript, 23 p. / Margaret M. Martin, ca. 1984.
2	42	2003.034.4.8	Public Buildings on Lincoln Hill : typescript, 16 p. / [Margaret M. Martin], ca. 1984.
2	43	2003.034.4.9	George Grosvenor Tarbell and the Lincoln Library Building, with Tarbell genealogy, draft copy : typescript, 19 p. / [Margaret M. Martin], ca. 1984.

Series 4, continued

- | | | | |
|---|----|---------------|---|
| 2 | 44 | 2003.034.4.10 | Appendix C, D, E - Trustees, Library Staff, Library Funds, draft copy : typescript, 3, 2, 2 p. / ca. 1984. |
| 2 | 45 | 2003.034.4.11 | Draft regulations for the Massachusetts Public Library Construction Program : pamphlet, annotated, 17 p. / Massachusetts Board of Library Commissioners, March 1988. |
| 2 | 46 | 2003.034.4.12 | <i>Lincoln Libraries, 1798-1984</i> : 112 p., ill., maps, appendixes, bibliographical references / John C. MacLean and Margaret Mutchler Martin, pub. Lincoln Historical Society, 1984. |

Town of Lincoln
Public Library Records
2003.034
Series 5, Records, 19th Century

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
BV		2003.034.5.1	Circulation records and list of patrons, 1881-1884 : ledger, 426 p. / 1881-1884.
BV		2003.034.5.2	Treasurer's Account Book, 1884-1944 : ledger, 268 p. / 1884-1944.
BV		2003.034.5.3	Treasurer's Account Book, 1884-1912, salaries and maintenance accounts, books, services : ledger, 166 p. / 1884-1912.
BV		2003.034.5.4	Accession Book, Lincoln Public Library, 1885-1937 : ledger, not paginated / 1885-1937.
BV		2003.034.5.5	List of patrons, pre-1889-1933 : ledger, not paginated / to 1933.
BV		2003.034.5.6	Record of gifts to Library, 1899-1957 : ledger, 100 p. / to 1957.
2	47	2003.034.5.7	Brief historical sketch of the Lincoln Public Library, 1871-1875 : manuscript / 1875.
2	48	2003.034.5.8-.11	Library card, book plates, etc. : ephemera / ca. 19th century. (4 items)
2	49	2003.034.5.12a-c	Catalogue, 1884, Lincoln Public Library : 47 p. / 1884. (2 bound copies, 1 paper copy)
2	50	2003.034.5.13	Catalogue supplement, 1885 etc. : binder / 1885.
2	51	2003.034.5.14a-b	Catalogue of the Lincoln Public Library : 81 p., paper / Crosby, Boston, 1897. (2 copies)
BV		2003.034.5.15a-b	Catalogue of the Lincoln Public Library : 81 p.,

bound / 1897. (2 copies)
Town of Lincoln
Public Library Records
2003.034
Series 6, Administrative Records

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
BV		2003.034.6.1	Minutes of meetings of the Library Trustees : manuscript, ledger, not paginated / 1884-1960.
BV		2003.034.6.2	Minutes of meetings of the Library Trustees : typescript, in binder / 1960-1968.
3	52A	2003.034.6.3A	Minutes of meetings of the Library Trustees : typescript / 1982.
3	52B	2003.034.6.3B	Minutes of meetings of the Library Trustees : typescript / 1983.
3	52C	2003.034.6.3C	Minutes of meetings of the Library Trustees : typescript / 1984.
3	52	2003.034.6.3	Minutes of meetings of the Library Trustees : typescript / December 1989-December 1990.
3	53	2003.034.6.4	Minutes of meetings of the Library Trustees : typescript / 1991.
3	54	2003.034.6.5	Minutes of meetings of the Library Trustees : typescript / 1992.
3	55	2003.034.6.6	Minutes of meetings of the Library Trustees : typescript / 1993.
3	56	2003.034.6.7	Minutes of meetings of the Library Trustees : typescript / 1994.
3	57	2003.034.6.8	Minutes of meetings of the Library Trustees : typescript / 1995.
3	58	2003.034.6.9	Minutes of meetings of the Library Trustees : typescript / 1996.

Series 6, continued

3	59	2003.034.6.10	Minutes of meetings of the Library Trustees : typescript and manuscript / 1997.
3	60	2003.034.6.11	Minutes of meetings of the Library Trustees : typescript / 1998.
3	61	2003.034.6.12	Minutes of meetings of the Library Trustees : typescript / 1999.
3	62	2003.034.6.13	Minutes of meetings of the Library Trustees : typescript / 2000.
3	63	2003.034.6.14	Application letters and resumes for position of Head Librarian at Lincoln Public Library : typescript / May-June, 1984.
3	64	2003.034.6.15	Library building survey / M. A. Hales, September 27, 1984.
3	65	2003.034.6.16	Reports of the Lincoln Public Library to the [Massachusetts] Free Public Library Commission (on and after 1921 to the Department of Education, Division of Public Libraries, after 1950 Division of Library Extension) / 1911-1961.

Town of Lincoln
Public Library Records
2003.034
Series 7, Financial Records

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
3	66	2003.034.7.1	Treasurer of Lincoln Public Library Annual Report : mostly manuscript / 1914-1920.
3	67	2003.034.7.2	Bills and receipts for books, supplies, maintenance and repair, etc. / 1932.
3	68	2003.034.7.3	Financial records and related correspondence : part manuscript / 1943-1946.
3	69	2003.034.7.4	Financial records and related correspondence : part manuscript / 1947-1948.
3	70	2003.034.7.5	Financial records and related correspondence : part manuscript / 1949-1951.
3	71	2003.034.7.6	Financial records and related correspondence : part manuscript / 1952.
3	72	2003.034.7.7	Financial records, estimates for heating system, financial gifts, and related correspondence : part manuscript / 1953.
3	73	2003.034.7.8	Financial records and related correspondence : mostly typescript / 1954-1955.
3	74	2003.034.7.9	Financial records, inventory, and related correspondence : mostly typescript / 1956-1957.
3	75	2003.034.7.10	Financial records and related correspondence : mostly typescript / 1958-1959.
4	76	2003.034.7.11	Treasurer's schedule of bills paid : typescript, carbon copies / 1975-1977.
4	77	2003.034.7.12	Treasurer's schedule of bills paid : typescript,

carbon copies / 1977-1978.
Series 7, continued

4	78	2003.034.7.13	Treasurer's schedule of bills paid : typescript, carbon copies / 1978-1979.
4	79	2003.034.7.14	Treasurer's schedule of bills paid : typescript, carbon copies / 1979-1980.
4	80	2003.034.7.15	Treasurer's schedule of bills paid : typescript, carbon copies / 1980-1981.
4	81	2003.034.7.16	Treasurer's schedule of bills paid : typescript, carbon copies / 1981-1982.
4	82	2003.034.7.17	Treasurer's schedule of bills paid : typescript, carbon copies / 1982-1983.
4	83	2003.034.7.18	Library accounts : journal pages, manuscript / January 1974-June 1976.
4	84	2003.034.7.19	Library accounts : journal pages, manuscript / July 1976-June 1978.
4	85	2003.034.7.20	Library accounts : journal pages, manuscript / July 1978-June 1979.
4	86	2003.034.7.21	Library accounts : journal pages, manuscript / July 1979-June 1980.
4	87	2003.034.7.22	Library accounts : journal pages, manuscript / July 1980-June 1981.
4	88	2003.034.7.23	Library accounts : journal pages, manuscript / July 1981-June 1982.
4	89	2003.034.7.24	Library accounts : journal pages, manuscript / July 1982-June 1983.
4	90	2003.034.7.25	Payroll records, Lincoln Public Library / July 1974-June 1975.
4	91	2003.034.7.26	Payroll records, Lincoln Public Library / July 1975-

June 1976.
Series 7, continued

4	92	2003.034.7.27	Payroll records, Lincoln Public Library / July 1976- June 1977.
5	93	2003.034.7.28	Payroll records, Lincoln Public Library / July 1977- June 1978.
5	94	2003.034.7.29	Payroll records, Lincoln Public Library / July 1978- June 1979.
5	95	2003.034.7.30	Payroll records, Lincoln Public Library / July 1979- June 1980.
5	96	2003.034.7.31	Payroll records, Lincoln Public Library / July 1980- June 1981.
5	97	2003.034.7.32	Payroll records, Lincoln Public Library / July 1981- June 1982.
5	98	2003.034.7.33	Payroll records, Lincoln Public Library / July 1982- June 1983.

Town of Lincoln
Public Library Records
2003.034
Series 8, 1958 Addition

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
5	99	2003.034.8.1	Sketches, plans, diagrams, instructions to bidders relating to addition to library, Hoover & Hill Assoc., Architects : typescripts, blueprints in binder (removed) / 1958.
5	100-101	2003.034.8.2-.3	Bid forms for sub-contractors for elements of the library addition, completed, with covers : typescript and manuscript / June 1958.
5	102	2003.034.8.4	Bid forms for contractors for addition to Lincoln Library, completed, with covers : typescript and manuscript / June 1958.
6	103	2003.034.8.5	Information relating to architectural businesses under consideration for design of Library addition : typescript / 1956.
6	104	2003.034.8.6	Sketches and plans of proposed addition to Lincoln Public Library / 1957.
6	105	2003.034.8.7	Records of construction expenses, post-construction work, meetings of Library Building Committee, etc. / 1956-1961.
6	106	2003.034.8.8	Miscellaneous records relating to post-construction expenses.
OVS-1		2003.034.8.9	Preliminary Master Plan for Lincoln Library : 40 x 50 in. / Moriece & Gary, Landscape Architects, November 1959.

Town of Lincoln
Public Library Records
2003.034
Series 9, 1987 Addition

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
6	107	2003.034.9.1	Architect's supplemental instructions : text and plans / August-December 1988.
6	108	2003.034.9.2	Blasting, rock excavation, rock doweling reinforcement records and correspondence / October 1987-April 1988.
6	109	2003.034.9.3	Documents relating to reflecting and acoustic ceilings : typescript, plans / 1988.
6	110	2003.034.9.4	Documents relating to flooring and carpeting : typescript, photocopy / May 1988.
6	111	2003.034.9.5	Change orders : typescript / 1988.
6	112	2003.034.9.6	Concrete performance tests, for use in Lincoln Public Library addition / 1988.
6	113	2003.034.9.7	Transmittal letter for construction changes / December 1988.
6	114	2003.034.9.8	Specifications for doors and hardware, door frames / revised September 1988.
6	115	2003.034.9.9	Contractor's application and certification for payment / 1987-1989.
6	116	2003.034.9.10	Correspondence, plans, specifications relating to exterior doors and frames / 1988.
6	117	2003.034.9.11	Correspondence, specifications relating to drywall and related items / 1988.

Series 9, continued

6	118	2003.034.9.12	Correspondence, plans, specifications relating to electrical system in library addition, including changes in electrical service to original building / 1988-1989.
7	119	2003.034.9.13	Correspondence, plans, specifications relating to elevator / 1988.
7	120	2003.034.9.14	Correspondence, plans, specifications relating to damp proofing and insulating exterior walls and roof / 1988.
7	121	2003.034.9.15	Correspondence, reports, revisions by Haley & Aldrich, Inc., relating to subsurface drainage, blasting, rock removal, and related items / 1988.
7	122	2003.034.9.16	Correspondence, plans, specifications relating to HVAC system / 1988.
7	123	2003.034.9.17	Correspondence and plans from Graham Gund Architects relating to revisions and clarifications of plans / 1988.
7	124	2003.034.9.18	Correspondence and plans relating to drainage, windows, etc. / 1988.
7	125	2003.034.9.19	Miscellaneous correspondence of Library Building Committee / 1988.
7	126	2003.034.9.20	Correspondence from P & H General Contractors, Inc., relating to library addition / 1988.
7	127	2003.034.9.21	Information and correspondence relating to sump pump, structural work, and fire alarm system / 1988.
7	128	2003.034.9.22	Correspondence, plans, specifications relating to metal fabrications, structural support, etc. / 1988.
7	129	2003.034.9.23	Specifications relating to insulation / 1988.

7	130	2003.034.9.24	Concrete inspection reports / 1988. Series 9, continued
7	131	2003.034.9.25	Correspondence, plans, specifications relating to brick, masonry, etc., including masonry certification / 1988.
7	132	2003.034.9.26	Correspondence, plans, specifications relating to interior and exterior painting / 1988.
7	133	2003.034.9.27	Correspondence, plans, specifications relating to plumbing / 1989.
7	134	2003.034.9.28	Plans and specifications for above ground oil tanks / Zade Co., Consulting Engineers, 1988.
7	135	2003.034.9.29	Proposal requests / 1988.
7	136	2003.034.9.30	Correspondence, plans, specifications relating to roofing and related items / 1988.
7	137	2003.034.9.31	Correspondence, plans, specifications relating to stairs, stair alterations, etc. / 1988.
7	138	2003.034.9.32	Correspondence, plans, specifications relating to sprinkler system / 1986-1988.
8	139	2003.034.9.33	Minutes of site meetings (architect, contractor, building committee) / January-July 1988.
8	140	2003.034.9.34	Minutes of site meetings (architect, contractor, building committee) / August-December 1988.
8	141	2003.034.9.35	Minutes of site meetings (architect, contractor, building committee) / January-March 1989.
8	142	2003.034.9.36	Heating records during construction / 1988-1989.
8	143	2003.034.9.37	Testing records for concrete, masonry, earthwork, structural steel / 1988.
8	144	2003.034.9.38	Letters of transmittal for information requests /

1988.

Series 9, continued

8	145	2003.034.9.39	Correspondence relating to water service, including water service to sprinkler system, and other fire retention items / 1987-1988.
8	146	2003.034.9.40	Correspondence relating to window design and construction / 1988.
8	147	2003.034.9.41	Construction calendar, submittal dates for subcontractors / 1988.
8	148	2003.034.9.42	Architect's supplemental instructions, revisions to plans / 1988-1989.
8	149	2003.034.9.43	Plans for fabrication of cover plates and pits for mechanical room : blueprint / 1987.
8	150	2003.034.9.44	Millwork shop drawings, including hand rails : blueprint / 1988.
8	151	2003.034.9.45	Plans of woodwork including proposed change : blueprint / 1988.
8	152	2003.034.9.46	Plans of wall and base cabinets : blueprint / 1988.
8	153	2003.034.9.47	Plans for fixed interior windows : blueprint / 1988.
8	154	2003.034.9.48	Plans for bench : blueprint / 1988.
8	155	2003.034.9.49	Correspondence and plans relating to casework and alterations : typescript, blueprint / 1988.
OVS 2-4		2003.034.9.50a-c	Lincoln Library addition and renovation plans : blueprint, 62 sheets / Graham Gund Architects, Inc., July 1987. (3 sets)

Town of Lincoln
Public Library Records
2003.034
Series 10, Gifts, Bequests, etc.

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
9	156	2003.034.10.1	Correspondence relating to donation of set of records of the Civil War, to be donated through Ogden Codman Jr. / April 8, 1904.
9	157	2003.034.10.2	Correspondence relating to bequests, 1904-1933 : typescript.
9	158	2003.034.10.3	Correspondence, clippings, guest book relating to dedication of Farrar Room and continuation of Farrar Fund / 1993.
9	159	2003.034.10.4	Correspondence relating to will of Elizabeth S. Wheeler : typescript / 1941.
9	160	2003.034.10.5	Correspondence relating to contributions to DeNormandie Fund : mostly manuscript / 1959.
9	161	2003.034.10.6	Lists and other records relating to 20th century donations to the library / nd.
9	162	2003.034.10.7	Lists, memoranda, etc. relating to gifts to the library, including Tarbell gift of the library to Lincoln / 1884-1959.

Town of Lincoln
Public Library Records
2003.034
Series 11, Anniversary and Other Celebrations

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
9	163	2003.034.11.1	Invitation list and invitation to Lincoln Library 50th Anniversary of the opening of the building / December 1934.
BV		2003.034.11.2	Account of the Celebration of the Fiftieth Anniversary of the Lincoln Library : ledger, manuscript, with inserts / December 20, 1934.
9	164	2003.034.11.3-.4	Photograph of Tarbell Plaque : 8 x 10 in. / nd. (2 copies)
		2003.034.11.5	Photograph of portrait of John Farrar : 3 x 4 in. / nd.
9	165	2003.034.11.6	Lists, program, etc. of Dedication of Lincoln Roll of Honor on Library Grounds / October 17, 1943.
9	166	2003.034.11.7a-b	Photograph of Lincoln Roll of Honor, with close-up of eagle : 8 x 10 in. / Ruth Williams, nd.
9	167	2003.034.11.8	Correspondence, clippings, other records relating to receipt of Dorothy Canfield Fisher Library Award by Lincoln Library / April 1962.
9	168	2003.034.11.9	Correspondence and memorandum relating to Helen Taylor Enman Ireland Memorial (planting of Japanese maple tree) : typescript / August 1975.
9	169	2003.034.11.10	Photographs of dedication of Farrar-DeNormandie Room : 8 x 10 in. / ca. 1959.
9	170	2003.034.11.11	Programs and bookmarks of Lincoln Library Centennial Week, October 14-20, 1984, celebrating the 100th anniversary of the Tarbell building.
9	171	2003.034.11.12	Centennial membership forms for Friends of the

Lincoln Library.
Series 11, continued

9	172	2003.034.11.13	Invitations, announcements, etc. to special events in relation to Library Centennial Celebration.
9	173	2003.034.11.14	Financial records relating to library centennial celebration.
9	174	2003.034.11.15	Pre-celebration events and publicity for Library Centennial Celebration.
9	175	2003.034.11.16	Miscellaneous materials related to Lincoln Library Centennial Celebration.
9	176	2003.034.11.17	Programs of events at Lincoln Public Library for 1984-1985, including Centennial Celebration.
9	177	2003.034.11.18	Sketch of fantasy library addition / Wayne Perry, October 1984.
9	178	2003.034.11.19	Lincoln Library Centennial photograph album / October 14-20, 1984.
10	179	2003.034.11.20-.35	Photographs of events during Lincoln Library Centennial Celebration : 8 x 10 in. / Ruth Williams [et al.], 1984. (16 items)
10	180	2003.034.11.36-.43	Photographs of events during Centennial Celebration, with July 4 parade photographs : 8 x 10 in. / Ruth Williams. (8 items)
10	180	2003.034.11.44-.55	Photographs of parade with library float : snapshots, Kodacolor prints, 4 x 5 in. / 1984. (12 items)
11		2003.034.11.56	Set of slides relating to Lincoln Library Centennial Celebration : Kodachrome / 1984.
11		2003.034.11.57	Artifacts relating to Lincoln Library Centennial Celebration, including napkins, badges, pencils,

audiocassette tape, etc.
 Town of Lincoln
 Public Library Records
 2003.034
 Series 12, Photographs

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
10	181	2003.034.12.1-24	Library users, staff, interior views, etc. : 8 x 10 in. / ca. 1940s-1980s. (24 items)
10	182	2003.034.12.25-.47	Library users, staff, interior and exterior views, etc. : snapshot, 4 x 5 in. / ca. 1950s-1960s. (23 items)
10	183	2003.034.12.48-.83	Interior and exterior architectural details, art works, furnishings, etc. : snapshots, 4 x 5 in. / ca. 1970s. (36 items)
10	184	2003.034.12.84-.97	Library staff, users and patrons : 5 x 7 in. / ca. 1950s-1960s. (14 items)
10	185	2003.034.12.98-.127	Library users, artifacts, and miscellaneous items : snapshot, 4 x 5 in. / ca. 1950s-1960s. (30 items)
10	185	2003.034.12.128-.129	George Grosvenor Tarbell, nephew of the donor and Chairman of the Trustees; and Miss Maria L. Pierce, first librarian : cdv, albumen print / ca. 1870s. (2 items)
10	186	2003.034.12.130-.141	Miscellaneous library activities : 4 x 5 in., mostly Kodacolor prints / 1950s-1960s. (12 items)
10	186	2003.034.12.142-.148	Miscellaneous library activities : 4 x 5 in. photographic prints / 1950s-1960s. (7 items)

Series 12, continued

- | | | | |
|----|-----|----------------------|--|
| 10 | 186 | 2003.034.12.149-.153 | May Day activities at library : Polaroid prints / 1983.
(5 items) |
| 10 | 186 | 2003.034.12.154-.157 | Library activities, dragon : color positive print, 4 x 4 in. / ca. 1978.
(4 items) |
| 10 | 186 | 2003.034.12.158-.166 | Miscellaneous library activities : snapshots / ca. 1950s-1960s.
(9 items) |
| 10 | 186 | 2003.034.12.167 | May dance at library : color positive negatives, 35 mm. |
| 10 | 186 | 2003.034.12.168-.169 | Miscellaneous library activities : negatives, 35 mm. |
| 10 | 187 | 2003.034.12.170-.182 | Miscellaneous library activities : color positive prints. 4 x 6 in. / ca. 1980.
(13 items) |
| 10 | 188 | 2003.034.12.183-.184 | Miscellaneous library activities and displays : 5 x 7 in. / ca. 1960s.
(2 items) |
| 10 | 188 | 2003.034.12.185 | Postcard photograph of Lincoln Library : photocopy / 1918. |
| 10 | 188 | 2003.034.12.186 | List of names and character representations for "Pied Piper" : manuscript / June 1965. |
| 10 | 188 | 2003.034.12.187-.188 | Clippings of summer reading programs at Lincoln Library : mostly prints / Fence Viewer, nd (ca. 1960s). aqp
(2 items) |
| 10 | 189 | 2003.034.12.189 | Library clock mechanism : 8 x 19 in / 1949. |
| 10 | 189 | 2003.034.12.190 | Drawing of Lincoln Library with 1958 addition : 8 |

x 11 in. / Hoover & Hill, ca. 1958.
Series 12, continued

10	189	2003.034.12.191	Lincoln Public Library, exterior view : 5 x 8 in. copy print / original ca. 1880s.
10	189	2003.034.12.192	Lincoln Public Library, west facade, and veteran's memorial : 8 x 10 in. / Ruth Williams, ca. 1980.
10	189	2003.034.12.193	Architect's drawing of Lincoln Library, with floor plan : 8 x 10 in. / W. G. Preston, 1883.
10	189	2003.034.12.194-.199	Library exterior, all facades, some showing 1958 addition : 8 x 10 in. / Ruth Williams, ca. 1980. (6 items)
BV		2003.034.12.200	Photograph album of children's department activities / 11979-1980.

Town of Lincoln
Public Library Records
2003.034
Series 13, Clippings

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
10	190	2003.034.13.1	Clippings relating to disappearance of Mrs. Joan Risch and library connection / various sources, 1963.
		2003.034.13.1a	aqp
10	191	2003.034.13.2	Clippings relating to library staff, persons, trustees, etc. / various sources, 1960s-1970s.
		2003.034.13.2a	aqp
10	192	2003.034.13.3	Clippings related to library activities, events, exhibitions, etc. / various sources, 1960s-1970s.
		2003.034.13.3a	aqp
10	193	2003.034.13.4	Clippings relating to Dorothy Canfield Fisher Library Award / various sources, 1962.
		2003.034.13.4a	aqp
10	194	2003.034.13.5	Clippings relating to budget matters, general information, hours, etc. / various sources, 1960s-1970s.
		2003.034.13.5a	aqp
10	195	2003.034.13.6	Clippings relating to retirement of Heddy Kent, children's librarian / Concord Journal, June 23, 1983.
		2003.034.13.6a	aqp
10	196	2003.034.13.7	Clippings relating to library building / various sources, 1930s-1970s.
		2003.034.13.7a	aqp

Town of Lincoln
Public Library Records
2003.034
Series 14, Historical Room and Archives

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
10	197	2003.034.14.1	Lincoln Public Library Historical Room, construction and development expenses, bills, receipts / 1973-1975.
10	198	2003.034.14.2	Correspondence and solicitations relating to Historical Room / 1964-1975.
10	199	2003.034.14.3	Donations to Historical Room, including correspondence, lists, etc. / 1973-1974.
12	200	2003.034.14.4	Clippings etc. relating to Historical Room, list of dedication attendees, etc. / ca. 1970s.
12	201	2003.034.14.5	List of items of exhibition in Historical Room relating to western Ireland : typescript / August-September 1984. (4 copies)
12	202	2003.034.14.6	Minutes of meetings of Library Archives Committee and related documents : typescript and manuscript / 1970s-1980s.

Town of Lincoln
Public Library Records
2003.034
Series 15, Miscellaneous

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
12	203	2003.034.15.1	List of books added to Lincoln Library during 1931; Report of Library Trustee Selection Committee, 8 p., nd; Copy of Superior Court decree re. George Grosvenor Tarbell Library Trust, 1958.
12	204	2003.034.15.2	Library programs, 1984-1985 and 1985-1986; Library registration cards; Library patron cards.
12	205	2003.034.15.3	Application forms, instructions, information relating to Bicentennial Grants / 1974.
12	206	2003.034.15.4	Clippings, petitions, letters, etc. relating to resignation of Jean Tenander as Head Librarian / 1978.
12	207	2003.034.15.5	Thank you notes from children to children's librarian Mrs. Thoma / 1978.
12	208	2003.034.15.6	Library stationary with early letterhead; early gift forms; library postcards, bookplate.
12	209	2003.034.15.7	Inventory list of items of historical significance photographed for inventory and insurance purposes / Mary Ann Hales, November 26, 1980.
12	210	2003.034.15.8	Wayne Perry cartoons (children's projects) / 1984-1984.
12	211	2003.034.15.9	Friends of the Library book sale logo / nd.