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World War II Civil Defense  
Collection

2004.008

Processed by William F. Carroll, CA  
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### **Collection Information**

Abstract : Documents relating to Town of Lincoln Committee on Public Safety, civil defense, rationing, blackouts, air raids, and other local aspects of World War II.

Finding Aid : Finding Aid in print form is available in the Repository.

Preferred Citation : Archives/Special Collections of the Lincoln Public Library, Lincoln, Massachusetts.

Provenance : Deposited by Town of Lincoln.

MARC Access: Collection is catalogued in MARC under the following subject headings (lcsh, aat, gmGPC, etc.)

Lincoln (Mass.) -- History.

Lincoln (Mass. : Town) -- Politics and government.

Lincoln (Mass. : Town) -- Officials and employees.

World War, 1939-1945 -- War work -- Massachusetts -- Lincoln.

World War, 1939-1945 -- Economic aspects -- Massachusetts -- Lincoln.

Civil defense -- Massachusetts -- Lincoln.

Rationing -- Massachusetts -- Lincoln.

Blackouts in war.

Air raid wardens -- Massachusetts -- Lincoln. lcsh

Public records -- Massachusetts -- Lincoln (Town). lcsh

### **Historical/Biographical Notes**

The Town of Lincoln established a Committee on Public Safety during the World War II years to oversee local civil defense and other war related matters, including the establishment of lists of volunteers, wardens, rationing personnel, and related war activities on the local level.

### **Scope and Content**

The collection comprises documents relating to World War II civil defense activities in Lincoln, including state and local bulletins, lists of air raid and blackout wardens, information relating to rationing and black market activities, and additional related information concerning activities during the war years. The collection has been arranged topically, probably by the Committee on Public Safety in the 1940s, and the original order has been maintained.

### **Series Description**

- Series 1: Bulletins, 1941-1945. (6 folders)
- Series 2: Women's Activities and Rationing, ca. 1942. (2 folders)
- Series 3: Volunteers, 1941-1942. (2 folders)
- Series 4: Utilities, 1942. (1 folder)
- Series 5: Personnel, ca. 1942. (2 folders)
- Series 6: Air Raid Test, 1942. (1 folder)
- Series 7: Fuel Oil, 1942-1943. (1 folder)
- Series 8: Wardens, 1942. (2 folders)
- Series 9: Police, ca. 1942. (2 folders)
- Series 10: Air Raid Wardens, ca. 1942. (3 folders)
- Series 11: Committee on Public Safety, 1941-1943. (2 folders)
- Series 12: Distribution, ca. 1942. (1 folder)
- Series 13: Evacuation, 1942-1943. (1 folder)
- Series 14: Fire, 1942-1943. (1 folder)
- Series 15: Poison Gas, 1942-1943. (1 folder)
- Series 16: Gasoline, 1942-1943. (1 folder)
- Series 17: Identification, 1942-1943. (2 folders)
- Series 18: Public Information, 1941-1943. (1 folder)
- Series 19: Medical Services, 1941-1943. (2 folders)
- Series 20: Newspaper Publicity, 1942-1943. (2 folders)
- Series 21: Radio, 1942-1943. (1 folder)
- Series 22: Red Cross, 1942-1943. (1 folder)
- Series 23: Report Center Activities, 1942-1943. (2 folders)
- Series 24: Schools, 1941-1943. (2 folders)
- Series 25: Services and Supplies, 1941-1943. (1 folder)
- Series 26: Transportation, 1942-1943. (1 folder)
- Series 27: Demobilization, 1943-1944. (2 folders)
- Series 28: Blackouts, 1941-1943. (6 folders)
- Series 29: Miscellaneous, 1941-1943. (6 folders)

WWII Civil Defense Collection  
2004.008  
Series 1, Bulletins

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 1               | 2004.008.1.1            | Notices and bulletins from the Massachusetts Committee on Public Safety and the War Production Board : typescript / 1944.  |
| 1            | 2               | 2004.008.1.2            | Notices and forms from the Lincoln Committee on Public Safety : typescript / 1941-1942.  |
| 1            | 3               | 2004.008.1.3            | Lists of air raid wardens, and lists of lists of examination passes and failures : typescript / 1942.  |
| 1            | 4               | 2004.008.1.4            | Air raid questionnaire and warden examination : typescript / ca. 1942.   |
| 1            | 5               | 2004.008.1.5            | Air raid wardens' districts, lists of houses per district, air raid warning signals : typescript / 1942.   |
| 1            | 6               | 2004.008.1.6            | School Committee minutes relating to air raid warnings while school is in session; notice of trial blackout; notes relating to telephone operations of Lincoln Report Center; notice of salvage drive : typescript / 1942. |

WWII Civil Defense Collection  
2004.008  
Series 2, Women's Activities and Rationing

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 1            | 7               | 2004.008.2.1            | Information and notices relating to nutrition programs, home gardening, emergency food supply, day care for children, and other local activities in which women were dominant : typescript / ca. 1942-1943. |
| 1            | 8               | 2004.008.2.2            | Information on rationing of food, rationing of tires, ration coupon books, and related rationing topics; information relating to black market : typescript / ca. 1942-1943.                                 |

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WWII Civil Defense Collection  
2004.008  
Series 3, Volunteers

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 9               | 2004.008.3.1            | Notices and correspondence relating to volunteer activity for the Lincoln Public Safety Committee : typescript and manuscript / 1941-1942. |
| 1            | 10              | 2004.008.3.2            | Volunteer applications to the Lincoln Committee on Public Safety : typescript and manuscript / ca. 1942.                                   |

WWII Civil Defense Collection  
2004.008  
Series 4, Utilities

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 11              | 2004.008.4.1            | Notices of protection of railroads, water supplies, roads; emergency procedures; transportation issues; lists of trucks and truck owners in Lincoln : typescript / ca. 1942. |

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WWII Civil Defense Collection  
2004.008  
Series 5, Personnel

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 12              | 2004.008.5.1            | Applications from Lincoln residents to the Lincoln Committee on Public Safety, A-L : manuscript on typed forms / ca. 1942. |
| 1            | 13              | 2004.008.5.2            | Applications from Lincoln residents to the Lincoln Committee on Public Safety, M-Z : manuscript on typed forms / ca. 1942. |

WWII Civil Defense Collection  
2004.008  
Series 6, Air Raid Test

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 14              | 2004.008.6.1            | Documents relating to air raid test in Lincoln with numerous emergency situations : typescript / October 1942. |

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WWII Civil Defense Collection  
2004.008  
Series 7, Fuel Oil

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 15              | 2004.008.7.1            | Directives and information relating to fuel oil shortage in winter 1942-1943 from Massachusetts Committee on Public Safety : typescript / 1942-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 8, Wardens

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 16              | 2004.008.8.1            | Applications for wardens from Lincoln residents to the Lincoln Committee on Public Safety, A-L : manuscript on typed forms / 1942. |
| 1            | 17              | 2004.008.8.2            | Applications for wardens from Lincoln residents to the Lincoln Committee on Public Safety, M-Z : manuscript on typed forms / 1942. |



WWII Civil Defense Collection  
2004.008  
Series 9, Police

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 1            | 18              | 2004.008.9.1            | Notices, directives, information relating to Auxiliary Police : manuscript and typescript / ca. 1942.            |
| 1            | 19              | 2004.008.9.2            | Applications by Lincoln residents for Auxiliary Police, lists of members, related lists : typescript / ca. 1942. |

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WWII Civil Defense Collection  
2004.008  
Series 10, Air Raid Wardens

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 1            | 20              | 2004.008.10.1           | Air Raid Wardens' manual, correspondence relating to wardens, notices, general information relating to air raids and wardens : typescript and manuscript / 1941-1942. |
| 1            | 21              | 2004.008.10.2           | Air Raid Wardens test, lists of wardens, wardens' check lists : typescript / ca. 1942.  |
| 1            | 22              | 2004.008.10.3           | Manual of instruction for Needham Air Raid Wardens, used as a textbook : typescript / ca. 1942.   |

WWII Civil Defense Collection  
2004.008  
Series 11, Committee on Public Safety

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 1            | 23              | 2004.008.11.1           | General information, notices, correspondence from Massachusetts Committee on Public Safety : typescript / 1941-1943.  |
| 1            | 24              | 2004.008.11.2           | Lincoln Committee on Public Safety records, including appointments, membership lists, correspondence, reports, finances : typescript and manuscript / ca. 1942. |

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WWII Civil Defense Collection  
2004.008  
Series 12, Distribution

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 1            | 25              | 2004.008.12.1           | Notices, information, appointment, forms relating to distribution of official Civil Defense materials through the mail without postage, or franking of official mail : typescript / ca. 1942. |

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WWII Civil Defense Collection  
2004.008  
Series 13, Evacuation

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 26              | 2004.008.13.1           | Notices and general information relating to evacuation in the event of enemy attack : typescript / 1942-1943. |

WWII Civil Defense Collection  
2004.008  
Series 14, Fire

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 27              | 2004.008.14.1           | Information, notices, lists, directives relating to fire departments, auxiliary firemen, fire watchers, and related issues : typescript / 1942-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 15, Poison Gas

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 28              | 2004.008.15.1           | Notices and information relating to protection from poisonous gas, decontamination, and related issues : typescript / 1942-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 16, Gasoline

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 29              | 2004.008.16.1           | Notices and directives relating to supplemental gas rationing allowances for Civil Defense workers : typescript / 1942-1943. |

WWII Civil Defense Collection  
2004.008  
Series 17, Identification

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 30              | 2004.008.17.1           | Notices and general information relating to identification of Civil Defense workers, emergency personnel, and others : typescript / 1942-1943. |
| 2            | 31              | 2004.008.17.2           | Lists of Lincoln Civil Defense workers and documents relating to their identification : typescript / 1942-1943.                                |

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WWII Civil Defense Collection  
2004.008  
Series 18, Public Information

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 32              | 2004.008.18.1           | Information relating to speakers, movies, and other forms of public relations for Civil Defense : typescript / 1942-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 19, Medical Services

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 33              | 2004.008.19.1           | General information and notices relating to medical services and emergency service, 1941-1942 : typescript. |

|   |    |               |  |
|---|----|---------------|--|
| 2 | 34 | 2004.008.19.2 | General information and notices relating to medical services and emergency service, 1943 : typescript. |
|---|----|---------------|--|

WWII Civil Defense Collection  
2004.008

Series 20, Newspaper Publicity

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 35              | 2004.008.20.1           | General information relating to newspaper publicity, public relations, press releases, etc. : typescript / 1941-1943. |
| 2            | 36              | 2004.008.20.2           | Clippings of local war-related efforts : clippings / 1942-1943.   |

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WWII Civil Defense Collection  
2004.008  
Series 21, Radio

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 37              | 2004.008.21.1           | General information relating to emergency radio communication : typescript / 1941-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 22, Red Cross

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 38              | 2004.008.22.1           | General information relating to local Red Cross services, first-aid courses, lists of persons taking Red Cross first-aid courses, related papers : mostly typescript / 1942-1943. |

WWII Civil Defense Collection  
2004.008  
Series 23, Report Center Activities

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 39              | 2004.008.23.1           | Memoranda, notices, lists, practice sessions, related materials relating to activities of the report center : mostly typescript / 1941-1942. |
| 2            | 40              | 2004.008.23.2           | Memoranda, notices, lists, practice sessions, related materials relating to activities of the report center : mostly typescript / 1943.      |

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WWII Civil Defense Collection  
2004.008  
Series 24, Schools

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 41              | 2004.008.24.1           | Memoranda and information relating to protection of school children during air raids, and in playgrounds : typescript / 1941-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 25, Services and Supplies

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 42              | 2004.008.25.1           | Notices, memoranda, information relating to the availability and rationing of consumer goods, and |

emergency supplies : typescript / 1942-1943.

WWII Civil Defense Collection  
2004.008  
Series 26, Transportation

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>   |
|--------------|-----------------|-------------------------|--|
| 2            | 43              | 2004.008.26.1           | Memoranda and information relating to car sharing, emergency vehicles, trucks and buses, movement of vehicles under blackout conditions, railroads, and related transportation matters : typescript / 1942-1943. |

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WWII Civil Defense Collection  
2004.008  
Series 27, Demobilization

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 2            | 44              | 2004.008.27.1           | Memoranda, information, and notices relating to practice drills in late 1943 and related matters : typescript / 1943.               |
| 2            | 45              | 2004.008.27.2           | Notice of discontinuance of Civil Defense telephone lines, brochures relating to continuation of civil defense : typescript / 1944. |

WWII Civil Defense Collection  
2004.008  
Series 28, Blackouts

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 3            | 46              | 2004.008.28.1           | Notices, official documents, information, correspondence, instructions, regulations, etc. relating to blackouts : mostly typescript / December 1941-March 1942. |
| 3            | 47              | 2004.008.28.2           | Notices, official documents, information, correspondence, instructions, regulations, etc. relating to blackouts : mostly typescript / April - June 1942.        |
| 3            | 48              | 2004.008.28.3           | Notices, official documents, information, correspondence, instructions, regulations, etc. relating to blackouts : mostly typescript / July - September 1942.    |
| 3            | 49              | 2004.008.28.4           | Notices, official documents, information, correspondence, instructions, regulations, etc. relating to blackouts : mostly typescript / October - December 1942.  |
| 3            | 50              | 2004.008.28.5           | Notices, official documents, information, correspondence, instructions, regulations, etc. relating to blackouts : mostly typescript / 1943.                     |
| 3            | 51              | 2004.008.28.6           | Newspaper articles relating to blackouts and blackout alerts : clippings / 1941-1942.   |



WWII Civil Defense Collection  
2004.008  
Series 29, Miscellaneous

| <u>Box #</u> | <u>Folder #</u> | <u>Identification #</u> | <u>Description</u>  |
|--------------|-----------------|-------------------------|---|
| 3            | 52              | 2004.008.29.1           | Correspondence relating to emergency vehicles stickers, radio network, notebook of identification records : typescript and manuscript / ca. 1942.                                       |
| 3            | 53              | 2004.008.29.2           | Memorandum relating to rescue units, handbook for rescue squads : typescript, pamphlet / 1942-1943.   |
| 3            | 54              | 2004.008.29.3           | Pamphlets relating to various aspects of civil defense and emergency preparedness : 9 pamphlets / Massachusetts Committee on Public Safety, U.S. Office of Civilian Defense, 1941-1944. |
| 3            | 55              | 2004.008.29.4           | Pamphlets relating to various aspects of civil defense and emergency preparedness : 8 pamphlets / Massachusetts Committee on Public Safety, U.S. Office of Civilian Defense, 1941-1944. |
| 3            | 56              | 2004.008.29.5           | Pamphlets relating to various aspects of civil defense and emergency preparedness : 8 pamphlets / Massachusetts Committee on Public Safety, U.S. Office of Civilian Defense, 1941-1944. |
| 3            | 57              | 2004.008.29.6           | Emergency vehicle identification decals, with cover / postmarked June 9, 1942.  |