

LINCOLN PUBLIC
LIBRARY

Bedford Road,
Lincoln, Massachusetts

ARCHIVES/
SPECIAL COLLECTIONS

Town of Lincoln
Water Department Records

2003.019

Processed by William F. Carroll, CA
April 2003

TABLE OF CONTENTS

Series	Subseries	Page	Box
	Collection Information	3	
	Historical/Biographical Notes	4	
	Scope and Content	4	
	Series Description	4	
1	Ledgers	5	BV, 1
2	Miscellaneous Documents	7	1
3	Minutes	8	1

Collection Information

Abstract : Records relating to public water supply in Lincoln include ledgers of use and billing, expenses, and other financial records from 1887 to 1954, and minutes of the Water Commissioners from the 1980s and 1990s; and provide insight into municipal water use and resources.

Finding Aid : Finding Aid in print form is available in the Repository

Preferred Citation : Archives/Special Collections of the Lincoln Public Library, Lincoln, Massachusetts.

Provenance : Municipal records, Town of Lincoln, deposited in vault ca. 1980s.

Note: Under Massachusetts statutes, municipal documents are property of the municipality and under the control of the municipal clerk or other official. Records are subject to Records Retention schedules, established by the Office of the State Secretary, and may not be destroyed or otherwise disposed of without permission of the State Secretary's Office.

MARC Access: Collection is catalogued in MARC under the following subject headings (lcs, aat, gmgpc, etc.)

Lincoln (Mass.). Water Department
Lincoln (Mass.). Water Commissioners -- Minutes.
Public works -- Massachusetts -- Lincoln.
Municipal water supply -- Massachusetts -- Lincoln.
Waterworks -- Massachusetts -- Lincoln.
Reservoirs -- Massachusetts -- Lincoln.
Sandy Pond (Lincoln, Mass.)
Lincoln (Mass.) -- History.
Lincoln (Mass.) -- Politics and government.
Account books. aat
Ledgers. aat
Minutes. aat
Local government records. aat

Historical/Biographical Notes

A petition to the Governor and General Court in 1746 from the inhabitants of the easterly part of Concord, the westerly part of Lexington, and the northerly part of Weston requested to be set off from their respective towns in order to have a more convenient location for worship. A precinct was established, which gave the inhabitants authority to build a meeting house and hire a minister, the Second Precinct of Concord, Lexington, and Weston. A subsequent petition led to the incorporation of the Town of Lincoln in 1754, encompassing approximately the area formerly the Second Precinct. Evolution of Town government over 250 years has increased the number and kind of municipal services provided by Towns in Massachusetts. A waterworks was first established in 1872 utilizing water from Flint's Pond (Sandy Pond.) A new pumping station was constructed in 1900, and the water supply system gradually spread throughout Lincoln.

Scope and Content

The collection comprises of ledgers of the finances of the Water Department from 1887, ledgers of water customers and use, and ledgers of billing and payments to the 1950s. Specific bills and other financial documents from the 1930s are included. Also included are minutes of the Water Commissioners from the 1980s and 1990s.

The collection is arranged chronologically by form and format.

Series Descriptions

Series 1: Ledgers. (41 items)

Series 2: Miscellaneous Documents. (6 items)

Series 3: Minutes. (49 items)

Town of Lincoln
Water Department Records
2003.019
Series 1, Ledgers

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
BV		2003.019.1.1	Lincoln Water Works Treasurer's Account, with lists of hydrants in use on back pages : ledger, 300 p. / 1887-1904.
1	1	2003.019.1.2	Notes, memoranda, and lists of domestic water use : inserted in ledger 2003.019.1.1.
BV (OVS)		2003.019.1.3	Cash Book and Ledger : ledger, 300 p. / 1904-1916.
1	2	2003.019.1.4	Permission forms (blank) for recreational use of Sandy Pond : inserted in ledger 2003.019.1.3.
BV (OVS)		2003.019.1.5	Cash Book and Ledger : ledger, 300 p. / 1917-1937.
1	3	2003.019.1.6	Letter from Theodore N. Waddell, Director of Accounts, Commonwealth of Massachusetts, tp Warwick V. Harris, Town Treasurer, Lincoln : typescript / December 8, 1936. Inserted in ledger 2003.019.1.5.
BV		2003.019.1.7	Water Commissioners -- Approved Bills : ledger, 300 p. / 1898-1906.
1	4	2003.019.1.8	Estimates, bills, miscellaneous notes / 1900. Inserted in ledger 2003.019.1.7
BV (OVS)		2003.019.1.9	Water Department -- Approved Bills : ledger, 300 p. / 1907-1940.
1	5	2003.019.1.10	Bills, forms, memoranda, miscellaneous notes / 1930s. Inserted in ledger 2003.019.1.9.
BV (OVS)		2003.019.1.11	Domestic Inspection and Water Register : ledger, not paginated / 1904-1914.

Series 1, continued

1	6	2003.019.1.12	Notes, letter, financial records / ca. 1900-1910. Inserted in ledger 2003.019.1.11.
BV (OVS)		2003.019.1.13	Meter Inspection and Water Register : ledger, not paginated / 1904-1915.
1	7	2003.019.1.14	Miscellaneous notes, receipts, papers, with 1903 use records / ca. 1903-1915. Inserted in ledger 2003.019.1.13.
BV		2003.019.1.15	Lincoln Water Works, Engineers Reports / 1901-1905; also includes highway accidents and arrests, 1929; inspections of slaughtering, 1931; Water Department meter readings 1931-1935 : ledger, not paginated.
1	8	2003.019.1.16	Miscellaneous notes and meter readings / 1930s. Inserted in ledger 2003.019.1.15.
BV		2003.019.1.17	Minutes of meetings of Board of Water Commissioners / 1912-1926 : ledger, not paginated.
1	9	2003.019.1.18	Miscellaneous notes, memoranda, correspondence / 1908-1923. Inserted in ledger 2003.019.1.17.
BV		2003.019.1.19-.28	Domestic accounts, with billing and use information : ledger / 1931-1940. (10 ledgers)
BV		2003.019.1.29-.41	Domestic accounts, with billing and use information : ledger / 1942-1954. (13 ledgers)

Town of Lincoln
Water Department Records
2003.019
Series 2, Miscellaneous Documents

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
1	10	2003.019.2.1	Water taxes for 1933; amount of rates to be collected, \$14,966.00 : binder pages / 1933.
1	11	2003.019.2.2	Miscellaneous bills to Water Department for utilities, plumbing, etc. / 1932.
1	12	2003.019.2.3-.6	Correspondence relating to Water Department sinking fund and water Department bonds : typescript / 1932. (4 items)

Town of Lincoln
Water Department Records
2003.019
Series 3, Minutes

<u>Box #</u>	<u>Folder #</u>	<u>Identification #</u>	<u>Description</u>
1	13	2003.019.3.1-.9	Minutes of Water Commissioners : typescript / 1982. (9 items)
1	14	2003.019.3.10-.13	Minutes of Water Commissioners : typescript / 1983-1984. (4 items)
1	15	2003.019.3.14-.17	Minutes of Water Commissioners : typescript / 1985-1986. (4 items)
1	16	2003.019.3.18-.41	Minutes of Water Management Meeting : typescript / 1988-1989. (24 items)
1	17	2003.019.3.42-.45	Minutes of Water Management Meeting : typescript / 1991. (4 items)
1	18	2003.019.3.46-.49	Minutes of Aquifer Protection Committee : typescript / 1990. (4 items)